

**WILLIAMSBURG  
ARCHITECTURAL REVIEW BOARD MINUTES  
Tuesday, March 22, 2005**

**CALL TO ORDER AND ATTENDANCE**

The regular semimonthly Architectural Review Board meeting was held on Tuesday, March 22, 2005, at 6:30 p.m. in the Community Building, 401 North Boundary Street. Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Klee, Mr. Watson, Mr. Hertzler, Mr. Walker, Mr. Spence and Mr. Lane. None were absent. Also present was Planning Director Nester and Zoning Officer Beck.

**CONSENT AGENDA**

**ARB #05-015 Hertzler/605 College Terrace – Arbor – Approved.**

**ARB #05-016 Moffitt/1000 Capitol Landing Road – Addition to single-family dwelling – Approved.**

**ARB #05-017 Patriot Ventures, II, LLC/217 Second Street - Exterior Change (New Color Scheme) – Approved.**

Mr. Lane raised a question on ARB #05-016 having a modern deck when it is not allowed in an **Architectural Preservation District Zone 1** according to the **Design Review Guidelines**. Zoning Officer Beck stated that this home is surrounded by a new subdivision “Brandywyne” which the homes have similar decks. Mr. Walker stated that the proposed deck does not look modern in architectural style because of the design of the railing and picket system.

Mr. Williams motioned to approve the consent agenda as presented.

**Recorded vote on the motion:**

Aye: Mr. Klee, Mr. Watson, Mr. Hertzler, Mr. Williams, Mr. Walker, Mr. Spence and Mr. Lane.

Nay: None.

Absent: None.

Abstain: Mr. Hertzler – ARB #05-015.

**Other**

**Minutes March 8, 2005**

The minutes were approved as presented.

**New Board Member**

Mr. Lane was introduced by Chairman Williams and welcomed to the Board.

**Discussion on the review process for the Design Review Guidelines**

Mr. Nester said that City Council will determine a process for review of the Design Review Guidelines on April 14. He said that there will probably be a review subcommittee appointed composed of members of the ARB, Planning Commission and City Council, and that the subcommittee will perform an initial review and analysis of the Guidelines and make a recommendation to ARB. The process being considered would go from ARB to Planning Commission to City Council, with public hearings at each step. The final step will be the adoption of the Guidelines by City Council.

There was a general discussion of the Design Review Guidelines, and specific discussion about the pending cases involving the ARB's denial of vinyl siding (McCardle Realty, Peppertree Condominiums and Jamestown Commons Condominiums). Mr. Nester noted that the appeals will be placed on hold during the review of the Guidelines. Chairman Williams expressed concern about delaying any pending code related issues pertaining to any of the properties involved in the vinyl siding appeals. Mr. Williams also expressed a concern regarding future ARB applications related to properties with outstanding code compliance issues. The code compliance issues should be resolved before the ARB receives an application since the ARB's interest involves aesthetics and code compliance's interest the more important issue of occupant safety.

Vice-Chairman Walker expressed his concern with Planning Commission being a part of the review process. He stated that the Architectural Review Board members were appointed directly by City Council and they are not subordinate to the Planning Commission. He said that Planning Commission Members should be involved as citizens. He also noted on page two of the **Design Review Guidelines** that the Guidelines were presented directly to City Council by the Architectural Review Board in 1991. Mr. Nester said that City Council desires that Planning Commission be involved in the process.

There being no further business, the meeting adjourned at 7:15 P.M.

Jason Beck  
Zoning Officer